

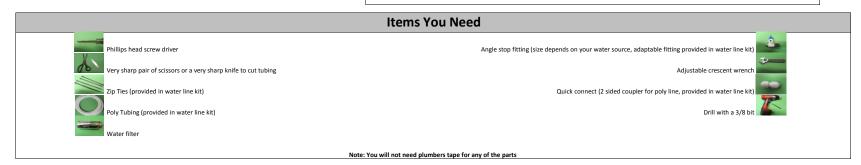
For any needed assistence please call 1-866-872-5722

Aquverse Water Cooler Installation and Troubleshooting Instructions

****Warning do not plug water cooler in until water bottle is in place and dispensing water through the faucets****

Installation can be completed easily even without much knowledge of basic hardware and plumbing.

If you do not own the property where the unit will be installed, you need to contact the owner and obtain approval before you install your cooler. If you are not comfortable with the installation procedure it is recommended to have a plumber complete the install for you.



Cooler Set Up

First Steps

Determine where your cooler is going to be located and place it close to the determined area **DO NOT PLUG IN**

A local handyman can perform the install or you can obtain the following items at your local hardware store:

If you have not purchased the water line kit, and would like to do so please go to

www.costco.com (keyword search = Aquverse Water Line Kit)

If you have purchased The water line kit or obtained the necessary parts please proceed with installation instructions

	Attaching Filter		Re-attaching Front Cabinet		
STEP 1		Remove the drip tray by pulling towards you	Place the bottom of the cabinet cover over the plastic L-shaped clips at the bottom of the cooler and press down gently		STEP 1
STEP 2		Remove the two screws located at the bottom of the cabinet on the front of the cooler	Push the top of the cabinet cover into place and let slide up naturally		STEP 2
STEP 3		Push the cabinet cover down and pull towards you	Insert the two previously removed screws into the bottom of the cabinet cover		STEP 3
STEP 4		Attach filter to filter head by pushing in, and turning to the right until it stops	Re-attach the drip tray by pushing in		STEP 4

Locate Water Source





A water source looks like this. It can be typically found underneath the closest sink to were you would like to place your cooler

Locate the cold water source

NO IMAGE AVAILABLE

Make sure that the water source you will work with is connected to the cold faucet on you sink by a water line hose. The cold faucet can be determining which faucet is the cold faucet and connecting to that water line

To confirm you are using the cold water please shut off the water source valve and turn on your cold water faucet. No water should come out.

NO IMAGE AVAILABLE

STEP

Confirm Your Water Source Is Off



Furn the valve clockwise to shut of the water

Drain the water from the faucet by turning on the hot and cold faucets until no water is running

NO IMAGE AVAILABLE

Installing Water Line Kit

STEP 1	
72	

Unscrew the cold water line hose from the shut off valve (you will have a few ounces of water remaining in the hose that will drip out)

Run tubing from water source to cooler. If water source is located in a cabinet then you will need to drill a small 3/8 inch hole into the front corner to run the tubing underneath the cabinet.



STEP 7

Attach the angle stop to the shut off valve, if the fittings connect correctly skip the next step

Use the Water Line Kit clips to affix the tubing underneath the cabinet alongside kick plate, or along wall to help keep out of sight.



NO IMAGE

AVAILABLE

STEP 9



If the fittings do not connect then you most likely have a 3/8 inch fitting and will need the required adapter

Determine if you have excess waterline running from you water source , and if so cut the poly tubing to the correct length

Connect the two sided quick connect to the water line running out of the bottom back corner of you water



To use the adapter simply screw the adapter into the end of the angle stop that will connect to the water

Connect the tubing into the two sided quick connect provide in the waterline kit



STEP

Attach the cold water line hose to the angle stop

Once the water lines are connected, turn the water source back on and check for leaks. You might here a filling noise from the cooler, but this is temporary, and will not occur often



nsert water line kit tubing into quick connect on angle stop

Wait a minimum of 30 minutes after you turn on the water source before plugging in filter

Prep cord for plug in

STEP 1

Unscrew the back of the top of your cooler 1/2 way (you do not need to unscrew completely

Remove cord and plug into an outlet

NO IMAGE AVAILABLE

STEP 3

STEP 2



Depress the back of the top of the cooler and pull up.

Install the to cover of cooler back in its original positio



Flushing the Filter

NO IMAGE AVAILABLE

You must flush water through the filter to wash excess carbon out before drinking (this is commonly referred to as priming the filter, and is required)

There is no danger in drinking the water with the carbon residue discoloring the liquid, however for the freshest tasting and looking water it is beneficial to flush the system.



NO

NO IMAGE AVAILABLE

To do this please flush two gallons (approximately 10 glasses of water) through the cooler until the water is clear in color

Begin Using Your Cooler

You may begin to use the cooler immediately however it can take approximately 1 hour for the cold tank, and hot tank to take effect and chill or heat the water in your cooler

Cooler Set Up

What To Do If

Cooler Is Not Dispensing any Water

STEP 1



Confirm that cooler is not frozen by checking inside water tank, and determining if water is frozen. If frozen unplug the water cooler and let thaw, then proceed to the next step. If your cooler is not frozen skip ahead to step 3

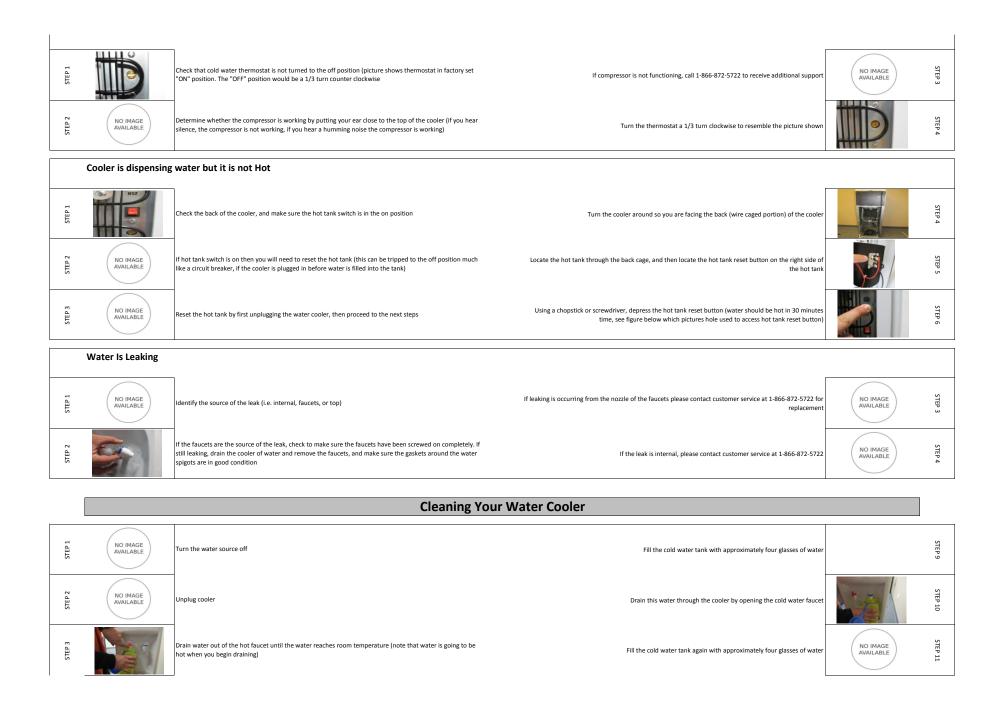
Check faucets to determine if water is blocked by any obstructions



STEP 3

Only if your cooler has frozen turn the cold water thermostat down by turning a 1/4 turn counter clockwise.

Cooler is dispensing water but it is not chilled



STEP 4	Remove top cover of cooler	Drain this water through the cooler by opening the hot water faucet (this may take more time then through the cold water faucet as done previously)		STEP 12
STEP 5	Remove the magnetic float valve from the top of the cold water tank (not the position as you will need to re- install when cleaning is completed)	Insert the cleaned baffle back into the cold water tank		STEP 13
STEP 6	Remove the drain plug from the rear of the cooler (water will drain out of the cooler immediately, so you will need a bucket or receptacle to catch the water	Install the magnetic float valve back to its original placement as noted before	14-49	STEP 14
STEP 7	Remove the baffle from the cooler and clean with a clean dish towel, and water (do not use bleach or any cleaners, you may use a small amount of soap if desired)	Install the to cover of cooler back in its original position		STEP 15
STEP 8	Clean the cold tank with a clean dish towel, and water (do not use bleach or any cleaners, you may use a small amount of soap if desired)	_		

Replacing Your Water Filter

STEP 1		Remove the drip tray by pulling towards you	Attach the new filter to filter head by pushing in, and turning to the right until it stops		STEP 6
STEP 2	Ţ	Remove the two screws located at the bottom of the cabinet on the front of the cooler	Place the bottom of the cabinet cover over the plastic L-shaped clips at the bottom of the cooler and press down gently		STEP 7
STEP 3		Push the cabinet cover down and pull towards you	Push the top of the cabinet cover into place and let slide up naturally		STEP 8
STEP 4		Remove the attached filter by turning to the left until it stops	Insert the two previously removed screws into the bottom of the cabinet cover	V	STEP 9
STEP 5		Pull down gently on the filter until it is removed	Re-attach the drip tray by pushing in		STEP 10